

Messiah Lutheran Church
231 W. 5th Street
Washburn, WI 54891
715-373-0180

Building Use Agreement and Release of Liability

Name of User: _____

User is a member of Messiah Lutheran: Yes _____ No _____

Date (s) of Use: _____ Hours of Use: _____

If user is an organization or group, enter the name of the organization and the name of the person authorized to represent the organization:

Organization: _____ Non-Profit? Yes _____ No _____

Representatives name and title: _____

I (we) are requesting permission to use the space in Messiah Lutheran Church for the following reason(s):

Estimated number of attendees _____

The undersigned certifies that the use of Messiah Lutheran is voluntary, that the undersigned personally has inspected the church, and assumes all risks to persons or property, including theft, that may be sustained in or about the Church in connection with its use.

In consideration of use of the Church, the undersigned and the undersigned's successors and assigns, agree to release, discharge, defend, indemnify, and otherwise hold harmless, Messiah Lutheran Church, its officials, agents and employees, from any and all claims and causes of action, including those for injury to any person, property, or theft of property, that may arise in or about the Church with its use, regardless of whether such claims or causes of action are due to negligence or any other fault. Such claims or causes of action also include damages, penalties, charges, expenses and reasonable attorneys' fees.

The undersigned certifies that he/she is at least eighteen (18) years of age, and has read and understands the terms and conditions of the foregoing Agreement and Release. If this Agreement and Release is made on behalf of an organization or a group, the undersigned certifies that he/she is authorized to sign this Agreement and Release on behalf of the organization or group, and to assume all financial responsibility for damages to the Church.

Signature of User: _____ Date: _____

Address _____

Phone Number of User: _____

Email Address of User: _____

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Member Rental Fees:

Sanctuary—No Charge
Lower Level Tiled Space—No Charge
Lower Level Carpeted Space—No Charge
Kitchen - No Charge

Non-Member and For-Profit Rental Fees:

Sanctuary—\$75.00
Lower Level Tiled Space—\$50.00
Lower Level Carpeted Space—\$50.00
Kitchen - \$100.00

A \$75.00 cleaning deposit check must be submitted with all rentals. Members may request a waiver of the cleaning deposit to the Church Council. If the user is a member requesting such waiver, please state the reason here:

Space Requested (Check all requested):

Sanctuary
Lower Level Tiled Space
Lower Level Carpeted Space
Kitchen

Rental Fee Attached Yes _____ No _____

Cleaning Deposit Yes _____ No _____

Reminder to ALL Users:

It is each users duty to keep their area neat and tidy. After use of your space, please clean up and return the area as you found it. If the thermostat is turned up for your use, return it to 64 degrees when you are done. Use only your assigned area. If you unlock a door for your use, re-lock it when you leave. If tables and chairs are used or moved, return them to the same area as you found them. If the kitchen is used, please clean any dishes, cups, pots and or anything else you used and put them away.

If your proposed scheduled use changes, please call the church office.

Thank you and Welcome to Messiah!

User Signature _____

Date _____

Messiah Representative _____

Date _____